



Job Opportunity

Job Title: Executive Director, Canada
Reports To: Board of Directors
Job Location: Canada, from a home office

Bright Hope's Mission and Vision:

Bright Hope is a Christian international relief and development organization dedicated to bringing Hope to those living on less than \$2US a day. We envision a world where under-resourced, local, in-country churches transform their communities and bring Hope to the extreme poor.

What is the Opportunity?

The Executive Director is a part time volunteer position (~15-20 hours per month) that provides overall executive leadership to Bright Hope Canada that aligns with Bright Hope's global mission and vision. The Bright Hope Canada staff team are also volunteers. Their functions involve finance administration and office coordination. Reasonable business and travel expenses approved by the Board of Directors will be reimbursed.

The Ideal Candidate has an active, personal relationship with Jesus Christ; affirms Bright Hope's belief statement; has passion to end global poverty through holistic community development; is eager to share what God is doing through Bright Hope and invite others to partner in the work; has strategic leadership and fundraising experience; is a strong builder of relationships; is skilled at communicating with donors; and adept at preaching and teaching from the Word.

Job Responsibilities:

- Provides overall leadership to Bright Hope Canada that aligns with Bright Hope's global mission and vision.
- Maintains a good relationship with Bright Hope International (US) and Bright Hope World (NZ) in alignment with ongoing programs.
- Presents program opportunities independent of US and NZ for the Board of Bright Hope Canada to consider.
- Builds aligned partnerships with individuals, churches, foundations, or organizations to facilitate the ongoing funding of Bright Hope programs.
- Engages partners through a variety of means such as personal visits; phone calls; emails; appeal letters; notes of appreciation; and program updates.
- Writes a variety of communication material to engage and thank partners, including but not limited to appeal letters and thank you letters.
- Leads and prepares for one Board of Director's meeting per year.
- Occasionally travels overseas and reports on Bright Hope Canada's results.
- Oversees annual budget process.
- Preaches and teaches about holistic international development, poverty alleviation, and Biblical stewardship at churches, community groups, and other small group settings.
- Develops effective marketing communication tools, including a website, to ensure proper programmatic and financial information is available to supporters.

What is required?

- Personal and growing relationship with Jesus Christ.
- Alignment with Bright Hope's statement of faith and core values.
- Passion for helping the extreme poor around the world.
- Sufficient education to enable a Biblical world view.
- Organizational leadership.
- Experience raising \$200,000 annually through major gifts or other fundraising avenues.
- Excellent communication skills (Verbal and Written).
- Excellent computer skills and familiarity with current technology.
- Solid understanding of Biblical and transformational fundraising.
- Frugality in expenses in order to maximize funds for project purposes.
- Biblical preaching and teaching experience preferred.
- Experience writing marketing collateral preferred.

Please contact Alan Veale for more information or of your interest by October 29th, 2021.

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